

Campus ☐ Hattiesburg ☐ Gulf Coast

Date _____

Name _____ **USM ID#** _____
(Last) (First) (Initial)

Preferred Pronouns _____

Local Address _____ **City/State/Zip** _____ **Phone #** _____

E-mail Address _____

Permanent Address _____ **City/State/Zip** _____ **Phone #** _____

U.S. Citizen? Yes No

Credit hours this semester _____ **Major** _____

Classification: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate Student

Expected graduation date _____

Previously (or currently) employed at USM? yes ____ no ____ . **If yes, give supervisor's name, department, and date of termination** _____

Do you have work study? yes no . **If yes, award amount:** _____ **Or hours per week:** _____

Willing to work (check all that apply): ☐ Weekends ☐ Nights ☐ Semester breaks ☐ Holidays

Departmental preference (check all that apply): ☐ Service desk/Working with the public ☐ Shelving

☐ Processing Materials ☐ Special Collections/Archives ☐ Technology ☐ No Preference

Special skills (typing, filing, computers, art, etc.): _____

Previous library/archives experience (supervisor's name and phone #): _____

Other work/volunteer experience (supervisor's name and phone #): _____

In case of emergency, notify (name, address, and phone): _____

Interviewer's comments:

AA/EOE/ADA/

Applications are kept on file until the end of the current semester.

Indicate the times you **cannot** work (classes and regular meetings)

SEMESTER: Fall

Weekly Schedule					
Period	M	T	W	T	F
8:00 – 9:00 am					
9:00 – 9:30 am					
9:30 – 10:00 am					
10:00 – 10:30 am					
10:30 – 11:00 am					
11:00 – 11:30 am					
11:30 am – 12:00 pm					
12:00 – 12:30 pm					
12:30 – 1:00 pm					
1:00 – 1:30 pm					
1:30 – 2:00 pm					
2:00 – 2:30 pm					
2:30 – 3:00 pm					
3:00 – 3:30 pm					
3:30 – 4:00 pm					
4:00 – 4:30 pm					
4:30 – 5:00 pm					
Please list any night classes below:					
	M	T	W	T	F
<i>Example: 6:30-8:00 pm</i>		X		X	

Optional Questions:

- Why do you want to work for University Libraries? _____

- What are some of your strengths/weaknesses _____

Cook Library, 118 College Drive, #5053; Hattiesburg, MS 39406-0001; 601.266.4241
 Return completed application to Cook Library – Room 202 (second floor), or email to
 Carolyn.Soniat@usm.edu

Gulf Coast, 730 East Beach Boulevard, Long Beach, MS 39560; 228.214.3451
 Return completed application to Gulf Coast Library Front Desk, or
 email Grace Schmitt at grace.schmitt@usm.edu.