

Date _____

Name _____ USM id # _____
(Last) (First) (Initial)

Local Address _____ City/State/Zip _____ Phone # _____

E-mail Address _____

Permanent Address _____ City/State/Zip _____ Phone # _____

U.S. Citizen? Yes ___ No ___

Credit hours this semester _____ Major _____

Classification: Freshman Sophomore Junior Senior Graduate Student

Expected graduation date _____

Previously (or currently) employed at USM? yes ___ no ___. If yes, give supervisor's name, department, and date of termination _____

Do you have work study? yes ___ no ___. If yes, award amount: _____ Or hours per week: _____

Willing to work (check all that apply): Weekends Nights Semester breaks Holidays

Departmental preference (check all that apply): Service desk/Working with the public Shelving

Processing Materials Special Collections/Archives Technology No Preference

Special skills (typing, filing, computers, art, etc.): _____

Previous library/archives experience (supervisor's name and phone #): _____

Other work/volunteer experience (supervisor's name and phone #): _____

In case of emergency, notify (name, address, and phone): _____

Interviewer's comments:

AA/EOE/ADAI
COMPLETE THE CLASS SCHEDULE ON OPPOSITE SIDE.
Applications are kept on file until the end of the current semester.

Indicate the times you **cannot** work (classes and regular meetings) by placing an "X" in the appropriate boxes.

FALL OR SPRING Schedule (circle one)

Weekly Schedule					
Period	M	T	W	T	F
8:00 – 9:00 am					
9:00 – 9:30 am					
9:30 – 10:00 am					
10:00 – 10:30 am					
10:30 – 11:00 am					
11:00 – 11:30 am					
11:30 am – 12:00 pm					
12:00 – 12:30 pm					
12:30 – 1:00 pm					
1:00 – 1:30 pm					
1:30 – 2:00 pm					
2:00 – 2:30 pm					
2:30 – 3:00 pm					
3:00 – 3:30 pm					
3:30 – 4:00 pm					
4:00 – 4:30 pm					
4:30 – 5:00 pm					
Evening Hours					
Please list any night classes below:					
	M	T	W	T	F
<i>Example: 6:30-8:00 pm</i>		X		X	

Optional Questions:

- Why do you want to work for University Libraries? _____

- What are some of your strengths/weaknesses _____

